

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Date: July 11, 2016
6:30 P.M.**

MINUTES

Meeting was called to order at 6:33 pm by Peggy Otto, President.

Pledge of Allegiance: Was said.

Roll Call: Present- Peggy Otto, Rachel Vote, Barb Gibson, and Ken Huizinga. **Absent-** Louis Harnish
Natalie Bazan, Library Director, was also present. 2 visitors.

Approval of the Agenda: Ken Huizinga motioned to approve the agenda with amendments, seconded by Rachel Vote. All yes, motion carried.

Approval of the Minutes: Motioned to approve the June 2016 Minutes by Rachel Vote, seconded by Ken Huizinga. All yes, motion carried.

Treasurer's Report: Ken Huizinga motioned to receive and file the June 2016 Treasurer's report, seconded by Peggy Otto. All yes, motion carried. Ken Huizinga motioned, seconded by Rachel Vote, to pay the June 2016 credit card bill in the amount of \$4,807.06. All yes, motion carried.

Interviews Library Board Candidates: The board interviewed Marcia Brock for the open library board position. The board voted unanimously to appoint Marcia Brock to the board.

Public Comment: none

Director's Report: Bazan provided a report of information about library programming and events during the preceding month and upcoming events. She also provided reports on meetings attended by the Director, grant applications, building issues, and ongoing library functioning.

Township Board Meeting: The next meeting is July 28, 2016. Peggy Otto will attend this meeting. Peggy Otto attended the previous meeting and provided a 3-minute summary of current events and programming.

Committee Reports: Personnel committee will continue to meet to address an employee concern.

OLD BUSINESS:

1. **Gale Courses:** The library will subscribe to all the Gale courses.
2. **Ancestry.com:** Bazan is working to get a combined account with Hopkins to save money on the subscription.

3. **RFP for weekly cleaning services:** The board voted to accept the bid from Denise Lawrence for the cleaning services. Ken Huizinga motioned to accept her bid, seconded by Peggy Otto. All yes, motion carried.

NEW BUSINESS:

1. **Policy Manual Updates and Proposed Changes:** Rachel Vote motioned to approve “k. New Materials” in the Personnel Policy Manual. Peggy Otto seconded. All yes, motion carried.
2. **Staff reorganization plan:** The board discussed changing staff positions.
3. **Restroom Accessibility/Library Card for Transgender persons:** The board discussed transgender policies.
4. **Employee Lactation Policy:** The board discussed possible changes to provide a place for employees to breastfeed.
5. **Breastfeeding for Patrons:** The board discussed how to make the library more comfortable for breastfeeding patrons.

Adjournment: Rachel Vote motioned, Ken Huizinga seconded to adjourn at 8:12 pm. All yes.

Next regular meeting: August 1, 2016 at 6:30 p.m. at the library.

Submitted by Rachel Vote.